





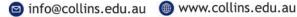
## **EDUCATION AGENT APPLICATION FORM**

COMPANY DETAILS					
Registered company name:					
Is the company registered in Australia?					
<ul><li>○ No</li><li>○ Yes - Australian Business Number (if applicable):</li></ul>					
Relevant In-country business licences (operation licences and/or recruitment licences) - Please provide details of the licence[s]:					
Membership of country a	ccrediting body (e.g. AAERI, TIECA, VIECA etc.):	Year of establishment:			
Head Office Details		Principal Agent			
Unit/Street number:		Title:			
Suburb:	State:	Name:			
Postcode:	Country:	Position title:			
Telephone:		Telephone:			
Email:		Mobile:			
Facsimile:		Email:			
Website:		Experience (years) as an Australian Education Agent:			
What Countries and Cities	s Your Company's Office Located In?				
1. Country:		2. Country:			
Street address:		Street address:			
Contact person:		Contact person:			
Telephone:		Telephone:			
Email:		Email:			
3. Country:		4. Country:			
Street address:		Street address:			
Contact person:		Contact person:			
Telephone:		Telephone:			
Email:		Email:			
STAFF QUALIFICATIONS AND TRAINING  REPRESENTATION OF OTHER EDUCATIONAL INSTITUTIONS					
Does your company directly employ staff member/s registered with the office of Migration Agents Registration Authority?		Does your company have formal agreements to directly represent other Australian Institutions?			
○No		○ No			
$\bigcirc$ Yes - provide details		○ Yes - provide 2 examples			
How many student adviso	or does your company employ?	1.			
		2			

Collins Institute of Australia Pty Ltd. T/A Collins Institute of Australia ABN: 59 615 295 988 | CRICOS: 03603D | RTO: 45161 | Level 6, 127 Liverpool Street, Sydney NSW 2000, Australia



( +61 2 8024 8999





## **EDUCATION AGENT APPLICATION FORM**

STUDENT SERVICES A	ND CHARGES	BECOMEING AN APPRO	OVED AGENT FOR COLLINS INSTITUTE OF AUSTRALIA		
Does your company provide student visa application assistance?			List the marketing channels utilised to recruit students to Australia:		
○ No					
○ Yes					
Does your company provide travel assistance?			Please list the country(ies) in which you wish to recruit students on		
O No		behalf of Collins Instit	ute:		
○ Yes					
0 103					
REFERENCES (preferab	ly from Australian educational Institutes - minimum two to be p	rovided)			
Institution:		Institution:			
Title:		Title:			
Name:		Name:			
Position title:		Position title:			
		Telephone:			
Telephone:		Mobile:			
Mobile:					
Email:		Email:			
SUPPORTING DOCUME	ENTATION CHECKLIST				
	Relevant in-country business licences (operation ar	nd/or recruitment licences)			
	O Certificate of accrediting body membership (i.e. AAERI, VIECA, TIECA)				
	O Certificate of Registration with the office of Migration Agents Registration Authority				
	O Other Australian universities your company directly has a formal agreement with to recruit students				
O Institution in other countries your company directly has a formal agreement with to recruit students					
	O Branch office details (street address, telephone, facsimile, email)				
	Franchise office details (street address, telephone, facsimile, email)				
	O Sub-agent office details (sub agent name, street address, telephone, facsimile, email, website)				
	O Your company's Annual Marketing				
	O Your company's specific Marketing Plan for recruitment of students to Collins Institute and its Associations.				
	O Sample of current marketing materials				
	O Refund Policy				
PERSON COMPLETING	THIS FORM				
Name:		Collins Institute reserves the right to accept or assess any applications without receiving the completed application form and requested supporting documentations outlined above.			
Position title:					
Signature:		By submitting this application and required supporting documentation your company is bound by your statements. False or misleading responses will result in immediate disqualification of your application and subsequent termination of an agreement where issued. Calling leptitute will not accept			
-					

I declare the above informalion to be true and correct and in line with requirements of Collins Institute and relevant legislation.

Date:

termination of an agreement where issued. Collins Institute will not accept applications from your company in future. Collins Institute also reserves the right, before signing any contract to make enquiries in relation to your application from the Australian Department of Immigration and Citizenship, other institutions and any relevant Government licensing bodies in your country.

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